



PHOTO DOCUMENTATION GUIDE

Clear photos help us understand the property, prepare more accurate estimates, and maintain a visual record of the work completed.

1. Photos for Your Estimate

When requesting a quote, we recommend sending clear photos of the areas requiring service.

- ☐ Include wide photos showing the complete area
- ☐ Add closer photos of areas requiring special attention
- ☐ Take photos from different angles when necessary
- ☐ Include all rooms or areas included in the requested service
- ☐ Clearly photograph any existing damage, stains, buildup, debris, or unusual conditions
- ☐ Let us know about any existing damage or concerns before service begins

The more clearly we can see the property, the better we can understand the scope before providing an estimate.

2. Aurum One Photo Documentation

When applicable, Aurum One may create a photographic record of the service or project.

This may include:

- ☐ Property condition before work begins
- ☐ Existing visible damage or special conditions
- ☐ Areas included in the approved scope
- ☐ Progress documentation when appropriate
- ☐ Completed areas and final results
- ☐ Items requiring additional attention or follow-up

Our goal is to maintain a clear visual record of the property's condition and the work performed.

3. Final Service Documentation

At the completion of every service, Aurum One takes photos of the completed work and serviced areas.

This final photographic record helps:

- ☐ Document the condition of the property after service
- ☐ Confirm the completed scope of work
- ☐ Record final results
- ☐ Identify any areas requiring follow-up, when applicable
- ☐ Maintain a clear service record

Aurum One maintains before-and-after photo documentation as part of our service process. We also recommend that property owners maintain their own photographic record when appropriate.

IMPORTANT

Photo documentation helps create a clear record of property conditions, approved work, and completed results. Photos are intended for documentation purposes and do not replace professional inspections or specialized reports when required.